## State Charter School Board Meeting

Utah State Office of Education North and South Board Rooms May 19, 2005 8:00 am

## **AGENDA**

	TIC.	JENDA
8:00 am	Welcome Approval of Minutes – April 13, 2005 Meeting – Tab 1	
8:15 am	Freedom Academy Conversion – Tab 2	
8:30 am	Jean Massieu School Conversion – Tab 3	
8:45 am	Entheos Academy Application – Tab 4	
9:25 am	Paradigm High School Application – Tab 5	
10:05 am	Strategic Planning	Patti Harrington, Superintendent Utah State Office of Education
12:00 noon	Lunch	
12:45 pm	Effective Board Membership	Ray Timothy, Associate Superintendent Utah State Office of Education
12:50 pm	Personnel Issues	Marlo Wilcox, Director Human Resource Management
1:00 pm	Legal Concerns  Open Meetings Law  Email Guidelines  Ethics Act  Conflicts of Interest	Carol Lear, Coordinator Government & Legislative Relations
1:30 pm	Accounting Guidelines  Travel Reimbursements  RFPs  Contractual Agreements	Judy DeWaal, Controller Janice Christensen, Purchasing Agent Internal Accounting
1:50 pm	Break	
2:00 pm	Financial Practices	Larry Newton, Director Deanna Timothy, Specialist Cathy Dudley, Specialist Richard Tolley, Auditor School Finance & Statistics

3:30 pm Wrap Up

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Jo Schmitt at 538-7720, giving at least three working days notice.